**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, December 9, 2019 at 10:00 a.m.

Those present:

Randall C. Jackson County Judge

Richard Shelley Commissioner Prect. 1

Darin Wolf Commissioner Prect 2

Pat Martin, III Commissioner Prect. 3

Darryl Lightfoot Absent Commissioner Prect. 4

Karren Winter County Clerk

Shane Wright EMS

Paul O. Wylie, Jr. Auditor

Patricia Vieth Treasurer

Chrisite Mooney Election Administrator

Staci Beesinger Sheriff

David Levy County Attorney

Nita Lewis Court Coordinator

Citizen in attendance:

John Pezzano

John B. Hutson

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum

Pledge of Allegiance to the United States and Texas Flags

Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, and a quorum was noted.***

*B. Approve Final Agenda.*

**Items #3, #5 and #6 were struck from the Action Agenda due to no action being required.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve the Final Agenda. Voting yes 1-2-3-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR

PRESENTATIONS AGENDA:

Public Comments:

D. ACTION AGENDA:

1. Approve departmental reports.

**ORDER APPROVING REPORTS**

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health; Sheriff; County Agent CEA/ANR**. Voting yes 1-2-3-Judge

1. Approve vouchers for payment.

**ORDER APPROVING VOUCHERS**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-Judge

1. Approve line item transfers. **Removed.**
2. Approve Education Certificates.

**ORDER APPROVING CERTIFICATES**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve education certificates: **Paul O. Wylie, Jr.; Shane Wright; Karren Winter.** Voting yes 1-2-3-Judge

1. Approve Publisher’s Certificates. **Removed.**
2. Approve Minutes from previous month –November, 2019*.* **Removed.**
3. Consider and/or approve the *Joint Resolution* for the March 2020 Primary. **Christie Mooney discussed the Party Joint Resolution.**

**ORDER APPROVING JOINT RESOLUTION**

The motion was made by Pat Martin, III and seconded by Randall C. Jackson to approve the Joint Resolution between the Republican and Democratic Parties for the March 2020 Primary. Voting yes 1-2-3-Judge

1. Discuss and/or take action on the Elevator Service Contract and Vendor. (Expires 2-15-2020) **Randall C. Jackson discussed current elevator service contract.**

**ORDER APPROVING CONTRACT**

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve contract for the Courthouse Elevator Service with Aspen Elevator Inc. for a one-year renewable contract. Voting yes 1-2-3-Judge

1. Discuss and/or take action on trading in or replacing the EMC vehicle. **Randall C. Jackson discussed the County EMC vehicle. Jackson stated that Shane Wright was requesting to use current EMC vehicle as a trade-in and purchase a new crew cab pickup. Shane Wright discussed the restrictions placed on a homeland security grant.**

**ORDER TO ALLOW EMC VEHICLE AS A TRADE-IN**

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to allow EMC vehicle as a trade-in. Shane Wright was authorized to get quotes for new EMC vehicle. Voting yes 1-2-3-Judge

1. Consider and/or take action on the following Archer County Museum items: **Randall C. Jackson reported that John B. Hudson wanted to purchase the Archer County Museum building. John B. Hudson discussed his desire to purchase the Archer County Museum Building. Hudson reported that he would keep the museum as a museum and wanted the contents in and on the museum property. David Levy discussed procedures on county property disposal.**

**ORDER TO ADJOURN INTO EXECUTIVE SESSION**

The motion was made by Pat Martin, III and seconded by Darin Wolf to adjourn into executive session per Texas Government Code Section 551.072. Voting yes 1-2-3-Judge

Executive session convened at 11:00 a.m.

Executive session adjourned at 11:21 a.m.

**ORDER TO ADJOURN FROM EXECUTIVE SESSION**

The motion was made by Randall C. Jackson and seconded by Richard Shelley to adjourn from executive session. Voting yes 1-2-3-Judge

Those present:

Randall C. Jackson County Judge

Richard Shelley Commissioner Prect. 1

Darin Wolf Commissioner Prect 2

Pat Martin, III Commissioner Prect. 3

Darryl Lightfoot Absent Commissioner Prect. 4

Karren Winter County Clerk

David Levy County Attorney

Shane Wright EMS

Patricia Vieth Treasurer

A. Sale or transfer of ownership of Archer County Museum.

B. Liquidation of Museum items

C. Any other Museum related business.

**ORDER TO TABLE ACTION ON MUSEUM AND SET HEARING**

The motion was made by Pat Martin, III and seconded by Randall C. Jackson to table action on museum and to set December 16, 2019 at 9:00 a.m. as a meeting to discuss the sale of Archer County Museum and possibility of hiring a property broker. Voting yes 1-2-3-Judge

1. Discuss and/or take action to ratify the Qualifications for the *Personnel Policy Manual* for Archer County Employees & Elected Officials retirement health care subsidy/plan. **Patricia Vieth discussed effective date for the retirement health care subsidy/plan.**

**ORDER TO TABLE RATIFYING PERSONNEL POLICY MANUAL**

The motion was made by Richard Shelley and seconded by Randall C. Jackson to table ratifying the qualifications for the Personnel Policy Manual for Archer County Employees & Elected Officials retirement health care subsidy/plan. Voting yes 1-2-3-Judge

1. Discuss and/or take action on Utility Permits in unincorporated areas of the county. **Pat Martin, III discussed implementing a utility permit policy.**

**ORDER TO ESTABLISH POLICY FOR UTILITY PERMITS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to establish policy requirements for utility permits in unincorporated areas of the county. Commissioners Martin and Wolf to work together on policy implementation. Voting yes 1-2-3-Judge

1. Consider and/or take action on Burn Ban. **No action taken.**

**Having no further business to consider, the Court adjourned at 11:36 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST: Karren Winter**

**Karren Winter, Archer County Clerk**